

Electronic delivery – key changes



Did you know?

The electronic communication with the public administration bodies will soon be obligatory for the commercial companies entered into the register of entrepreneurs kept by the National Court Register.

The e-Delivery service enables its users to send, receive and store correspondence online. E-Delivery must not be equated with electronic mail. This is a **distinct trust service**, which ensure safety, integrity and reliability. The legal effect of correspondence delivered via e-delivery will be equal to traditional postal delivery with acknowledgment of receipt.

Important dates

From 1 January 2025 the non-public entities registered with the National Court Register are obligated to acquire an address for electronic deliveries.

The updated terms have been defined in the announcement of the Ministry of Digitalization, published in the Journal of Laws on 19 July 2024, and in the timetable provided at the Website of the Republic of Poland.

Starting from 1 January 2025, electronic deliveries are compulsory for each non-public entity applying for registration in the register of businesses kept by the National Court Register on or after that day.

1 April 2025 is the date for introducing obligatory electronic deliveries for all non-public entities entered into the register of businesses kept by the National Court Register before 1 January 2025.

From 1 January 2025, obligatory electronic deliveries are being implemented in the public administration bodies, public authorities, their budgetary units, the Social Insurance Institution, the Agricultural Social Insurance Fund (KRUS), the National Health Fund, public universities, the state institutions and local governments, entities and funds bound with them, as well as persons performing professions of public trust, including: advocates, attorneys-at-law, tax advisors, restructuring advisors, notaries, patent attorneys.

Starting from 1 October 2029, the courts, bailiffs, prosecutors, law enforcement authorities, tribunals and penitentiaries will integrate into the e-Deliveries system.



TGC recommendations for your business:

1. Each entrepreneur should apply to the Minister of Digitalization for assigning of an individual address for e-Deliveries.
2. Establishing of an address for e-Deliveries is possible now, while the deadlines for obligation to apply for such solution are indicated in the announcement of the Ministry of Digitalization.
3. Each entrepreneur should indicate the provider of the registered delivery service. This may be the Polish Poczta Polska S.A. company or one of the non-public providers entered onto the list of Qualified Service Providers kept by the Ministry of Digitalization.
4. An entrepreneur not being a natural person, must appoint an administrator of e-Deliveries box.

e-Delivery – how can we help?

Scope of support

PACKAGE 1: e-Delivery Basic

e-Delivery mailbox set up

PACKAGE 2: e-Delivery – Administrator

Handling the mailbox as an administrator:

- Sending correspondence to public institutions
- Changing permissions
- Collecting and forwarding received correspondence to the client to the indicated e-mail address

PACKAGE 3: e-Delivery – Administrator Plus

Handling the mailbox as an administrator:

- Sending correspondence to public institutions
- Changing permissions
- Collecting and forwarding received correspondence to the client to the indicated e-mail address up to 10 documents per month
- Summarizing the content of the document in English

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